



Settling In Policy

Approved by:	Governing Body	Date: 1 st June 2026
Last reviewed on:		
Next review due by:	September 2026	

Settling In Policy

Day One: The child attends Nursery for 1 Hour with the parent/carer and spends time with their allocated key worker and the other children. The parent/carer will fill out an *ALL ABOUT ME* booklet enabling staff to address the needs of the child further (If it has not been filled during the home visit).

Day Two: The child attends for an extended period (2 hours) with the parent/carer. The child will have lunch with his/her new peers and the child's dietary requirements will be followed or a food pack from home will be provided. The parent/carer will stay with the child for the first half an hour then leave the nursery and wait outside, returning to the nursery room for 10-15 minutes. If the child seems happy and is settling, the parent/carer will stay at the reception or parents' room until collection time at 12.00pm.

Day Three: The child attends an extended period (2 hours) with their parent/carer for most of the day. The child will have lunch with his/her new peers and the child's dietary requirements will be followed. The parent/carer will stay with the child for the first half an hour, then leave the nursery for an hour, if the child seems happy, the parent/carer can return at collection time at 12.00pm
The three days settling-in period is free.